

## AFTER YOU'VE BOOKED YOUR WEDDING DATE:

**FIRST STEP:** Secure your wedding date by submitting the wedding application, signed back page of the wedding guidelines and the check for the church fee to the Parish Office. Your date then goes on our calendar and the date is reserved.

**SECOND STEP:** If you haven't already selected a priest/deacon, please do that next and let the Cathedral office (Jayne Hushen) know. Make an appointment with him to talk and complete the Prenuptial Inventory.

The paperwork that is needed is:

### **Prenuptial Inventory:**

This will be done with your priest/deacon. It only takes about 20 minutes and he will take care of this at your first meeting with him. Do this **very soon** after you've booked the wedding date.

### **Baptismal certificates:**

**For Catholics:** Call the church where you were baptized. Tell them you are getting married and need a recent issue of your baptism certificate **WITH NOTATIONS**. To save time, have them send it directly to Cathedral's Parish Office. This copy should be dated within 6 months of your wedding.

**For Non-Catholics:** A copy of your baptismal certificate will suffice. Mail or bring to the Parish Office.

### **Dispensation:**

**For those Non-Catholics or Unbaptized:** If one of you is **NOT Catholic**, or **NOT baptised**, you will need to get a dispensation from the Diocese. Your priest will help you with that. This takes some time so mention it to the priest/deacon at your **initial meeting** with him. He will fill out an application for the dispensation with you both present. If both of you are Catholic, a dispensation is not needed.

### **Affidavits:**

We need **4 total**. 2 from each of you. You can get your parents, grandparents, family members, anyone who has known you most of your life. Fill them out and get them **witnessed and signed in front of a priest** and then send them to the Cathedral office. Copies of the affidavits can be found on our website under the wedding tab. (Affidavit of Free Status)

### **Marriage Formation Class:**

You must attend a Marriage Formation (Prep) Class. The Cathedral does not offer these classes but the information for the classes are on our website under the wedding tab. There is a brochure for each of the classes offered. Pick one, and schedule a time. Sign up for one early because they are not always offered in Richmond on every weekend. Once you have completed it, we need a copy of the Certificate of Completion. Send a copy of it to the Parish Office.

**FOCCUS Questionnaire:** Once you have completed the Marriage Formation class and sent a copy of the certificate of Completion to the Parish Office, you will be signed up for the FOCCUS Questionnaire. This is an online questionnaire you can take anytime, online. The results will be sent to your priest. He will call you both in to go over the results.