

## AFTER YOU'VE BOOKED YOUR WEDDING DATE:

**FIRST STEP:** Secure your wedding date by submitting the wedding application, signed back page of the wedding guidelines, and the check for the church fee to the Parish Office. Your date is then reserved and goes on our calendar.

**SECOND STEP:** Please select a priest or deacon and let the Cathedral office (Ian Richardson) know. Make an appointment with your chosen priest or deacon to complete the Prenuptial Inventory.

### Needed Paperwork:

#### **Prenuptial Inventory:**

This will be done during the initial visit with your priest or deacon, and will take about 20 minutes. Do this **as soon as possible** after you've booked the wedding date.

#### **Baptismal certificates:**

**For Catholics:** Call the church where you were baptized. Tell them you are getting married and need a recent issue of your baptismal certificate **WITH NOTATIONS**. To save time, have them send it directly to Cathedral's Parish Office. This copy should be dated within **6 months** of your wedding.

**For Non-Catholics:** A copy of your baptismal certificate will suffice. Send it to the Cathedral Parish Office.

#### **Dispensation:**

**For those Non-Catholics or Unbaptized:** If one of you is **NOT Catholic**, or **NOT baptized**, you will need to get a dispensation from the Diocese. Your priest or deacon will help with this process. Mention this to the priest or deacon at your **initial meeting** with him. He will then fill out an application for the dispensation with you both present. If both of you are Catholic, a dispensation is not needed.

#### **Affidavits:**

We need **FOUR total**. Two from each of you. You can ask your parents, grandparents, family members—anyone who has known you most of your life. Fill them out, get them **witnessed and signed in front of a priest**, and then send them to the Cathedral office. Copies of the affidavits can be found on our website under the wedding tab. (Affidavit of Free Status)

#### **Marriage Formation Class:**

You must attend a Marriage Formation Class. The Cathedral does not offer these classes, but more information can be found on our website under the wedding tab. There is a brochure for each of the classes offered. Pick one and schedule a time. **Sign up early:** classes are not always offered every weekend in Richmond. Once you have finished, send a copy of the Certificate of Completion to the Parish Office.

**FOCCUS Questionnaire:** Once you complete the Marriage Formation class and deliver a copy of the Certificate of Completion to the Parish Office, you will be signed up for the FOCCUS Questionnaire. This is an online questionnaire you can take anytime. The results will be sent to your priest, and he will call you to go over the results.