



# Application for Sacrament of Marriage Cathedral of the Sacred Heart

**Please Read the Wedding Guidelines BEFORE completing this form.**

**Please print clearly**

## Bride

Full Name \_\_\_\_\_  
First Middle Last

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day or Cell # \_\_\_\_\_ Evening # \_\_\_\_\_

Primary Email \_\_\_\_\_

Religion \_\_\_\_\_ Baptized?  Yes  No Date of Birth: \_\_\_\_\_

Prior Marriage?  Yes  No If YES, Date of Annulment: \_\_\_\_\_ **Wedding WILL NOT be placed on calendar until we have a copy.**

Registered Member?  Yes  No If yes, when? \_\_\_\_\_ \*Refer to #1 of Wedding Guidelines (on our website)

Mother's FULL MAIDEN Name \_\_\_\_\_

Father's FULL Name \_\_\_\_\_ Witness /  
Maid of Honor? \_\_\_\_\_

## Groom

Full Name \_\_\_\_\_  
First Middle Last

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day or Cell # \_\_\_\_\_ Evening # \_\_\_\_\_

Primary Email \_\_\_\_\_

Religion \_\_\_\_\_ Baptized?  Yes  No Date of Birth: \_\_\_\_\_

Prior Marriage?  Yes  No If YES, Date of Annulment: \_\_\_\_\_ **Wedding WILL NOT be placed on calendar until we have a copy.**

Registered Member?  Yes  No If yes, when? \_\_\_\_\_ \*Refer to #1 of Marriage Guidelines

Mother's FULL MAIDEN Name \_\_\_\_\_

Father's FULL Name \_\_\_\_\_ Witness /  
Best Man? \_\_\_\_\_

**I have read and understand the Wedding Guidelines** \_\_\_\_\_

Brides Signature: \_\_\_\_\_ Date \_\_\_\_\_

Grooms Signature: \_\_\_\_\_ Date \_\_\_\_\_

**DO NOT plan events around a specific date until you receive confirmation from the church.**

Wedding Date Requested \_\_\_\_\_  11:00 AM  2:00 PM

If wedding is off-site, location will be: \_\_\_\_\_

Do you anticipate non-Cathedral clergy (priest or deacon) to officiate at the wedding?  Yes  No

If yes, Clergyman's name: \_\_\_\_\_

Diocese/Religious Order: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

**Contact Person: Ian Richardson**  
irichardson@richmondcathedral.org  
823 Cathedral Place | Richmond, VA 23220

**FOR CATHEDRAL OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Cathedral Clergy assigned: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_

Confirmation of date communicated to couple. Date: \_\_\_\_\_

- Payment received:  Church Facility: Date: \_\_\_\_\_  
 Music Minister: Date: \_\_\_\_\_  
 Cantor/ Vocalist: Name & Date: \_\_\_\_\_  
 Cathedral Coordinator: Name & Date: \_\_\_\_\_  
 Priest's Fee - Due the day of the wedding

**Church fees MUST be paid when the application is submitted in order to reserve the date of your wedding. Music minister, cantor vocalists, and Cathedral coordinator fees are due 4 weeks prior to the wedding.**

**DOCUMENTATION**

Outside Priest Checklist:  Sent: \_\_\_\_\_

**Baptism Certificates (dated within 6 months)** Catholic or other

Bride:  Date received: \_\_\_\_\_  
Groom:  Date received: \_\_\_\_\_

**Affidavits** Bride:  Date received: \_\_\_\_\_  
Groom:  Date received: \_\_\_\_\_

**Dispensations:** Non-Catholic Date received: \_\_\_\_\_  
Off-site Date received: \_\_\_\_\_

**Delegation:** Annulment(s)  
Bride:  Date received: \_\_\_\_\_  
Groom:  Date received: \_\_\_\_\_